

MedDRA Online Privacy Notice

Effective December 2018

We at Northrop Grumman, operating as the MedDRA Maintenance and Support Services Organization (MSSO), operating as the data controller, respect your concerns about privacy. This Online Privacy Notice applies to MedDRA websites and web applications that link to this Notice (the "Sites"). This Notice describes the types of personal information we collect on the Sites, how we use the information, with whom we share it and the choices available to users of our Sites regarding our use of the information. We also describe the measures we take to protect the security of the information and how users can contact us about our privacy practices. Internal company policies and procedures govern MedDRA MSSO's internal networks and systems and the processing of personal information relating to employees and other authorized MedDRA network users.

Click on one of the links below to jump to the listed section:

- [Information We Collect](#)
- [How We Use the Information We Collect](#)
- [Information We Share](#)
- [Your Rights and Choices](#)
- [Data Transfers](#)
- [How We Protect Personal Information](#)
- [Updates To Our Online Privacy Notice](#)
- [How To Contact Us](#)

Information We Collect

The types of personal information we may process on behalf of users of our Sites may include:

- contact information (such as name, postal address, telephone number and email address);
- login credentials for the Sites;

Information We Collect By Automated Means

When you use our Sites, we may collect certain information by automated means, using technologies such as cookies, web server logs, and JavaScript.

Cookies are files that websites send to your computer or other Internet-connected device to uniquely identify your browser or to store information or settings on your device. Our Sites may use cookies (such as HTTP and HTML5 cookies) and Flash cookies, as well as other types of local storage (such as browser-based or plugin-based local storage). Your browser may tell you how to be notified when you receive certain types of cookies

and how to restrict or disable certain cookies. You also may be able to delete your Flash cookies or adjust your Flash cookie settings by visiting the Adobe Flash [Website Storage Settings Panel](#) and [Global Storage Settings Panel](#). Please note, however, that without cookies you may not be able to use all of the features of our Sites or other websites and online services.

In conjunction with gathering information through cookies, our web servers may log information such as your device type, operating system type, browser type, domain, and other system settings, as well as the language your system uses and the country and time zone where your device is located. We also may record information such as the address of the web page that referred you to our Sites and the IP address of the device you use to connect to our Sites. We also may log information about your interaction with the Sites, such as which pages you visit. We may place tags on our web pages called “web beacons,” which are small files that link web pages to particular web servers and their cookies.

We may use third-party web analytics services on our Sites, such as those of Matomo Analytics. This service provider helps us analyze how users use the Sites. The information collected for this purpose (including and other information collected by automated means) will be disclosed to or collected directly by this service provider. To the extent possible, the MSSO will avoid collecting specific IP addresses of user’s visits to the Sites. To learn more about how to opt out of these third-party web analytic service providers’ activities, click the relevant link below:

- [Matomo Analytics](#)

Both we and others (such as our service providers) may collect personal information about our visitors' online activities, over time and across third-party websites. Our Sites are not designed to respond to "do not track" signals from browsers.

The providers of other third-party plug-ins on our Sites, such as embedded videos and social sharing tools, may use automated means to collect information regarding your use of the Sites and your interactions with the plug-ins. This information is subject to the privacy policies or notices of the third-party plug-in providers.

How We Use the Information We Collect

We may use the information described above to:

- provide products and services;

- send you materials or other communications;
- communicate with you about, and administer your participation in, special events, programs, surveys;
- respond to your inquiries;
- perform data analyses (including anonymization and aggregation of business information);
- operate, evaluate and improve our offerings (including developing new products and services; enhancing and improving our products and services; managing our communications; analyzing our products, services and communications;);

We also may use the information in other ways for which we provide specific notice at the time of collection.

In addition, we use information collected through automated means for the purposes set forth above, including by (i) customizing our users' visits to our Sites, (ii) analyzing the manner in which our users interact with our Sites, (iii) delivering content tailored to our users' interests and (iv) managing our Sites and other aspects of our business.

Information We Share

We do not sell or otherwise disclose personal information we collect about you, except as described in this Online Privacy Notice. We may share personal information with service providers who perform services on our behalf based on our instructions. We may share certain personal information with our affiliates for the purposes described in this Online Privacy Notice.

In addition, we may disclose information about you (i) if we are required to do so by law or legal process, (ii) to law enforcement authorities or other government entities, and (iii) when we believe disclosure is necessary or appropriate to prevent harm or financial loss, or in connection with an investigation of suspected or actual espionage, cybersecurity or security events or other fraudulent or illegal activity. We also reserve the right to transfer personal information we have about you in the event MedDRA is transferred to another MSSO.

Your Rights and Choices

We offer you certain choices in connection with the personal information we collect from you. To update your preferences, ask us to remove your information from our mailing lists or submit a request, please contact us as indicated in the "How To Contact Us" section of this Online Privacy Notice. To the extent provided by the law of your jurisdiction, you may request access to the personal information we maintain about you or request that we correct, amend, delete or block the information by contacting us as indicated below. Where provided by law, you may withdraw any consent you previously provided to us or object at any time on legitimate grounds to the processing of your personal information, and we will apply your preferences going forward.

Data Transfers

We may transfer the personal information we collect about you through the Sites to countries other than the country in which the information originally was collected. Those countries may not have the same data protection laws as the country in which you initially provided the information. When we transfer your information to other countries, we will protect that information as described in this Online Privacy Notice.

If you are located in the European Economic Area (EEA) or Switzerland, we comply with applicable legal requirements providing adequate protection for the transfer of personal information to countries outside of the EEA and Switzerland. MedDRA MSSO uses appropriate authorized data transfer mechanisms, regarding the collection, storage, use, transfer and other processing of personal data transferred from those areas to the U.S.

How We Protect Personal Information

We maintain administrative, technical and physical safeguards designed to protect the personal information you provide on the Sites against accidental, unlawful or unauthorized destruction, loss, alteration, access, disclosure or use.

Links To Other Websites

Our Sites may provide links to other websites for your convenience and information. These websites may operate independently from us. Linked sites may have their own privacy notices or policies, which we strongly suggest you review. To the extent any linked websites are not owned or controlled by us, we are not responsible for the websites' content, any use of the websites, or the privacy practices of the websites, even though you may enter that site directly from visiting ours.

Updates To Our Online Privacy Notice

This Online Privacy Notice may be updated periodically and without prior notice to you to reflect changes in our personal information practices. We will post the updated version on our Sites and indicate at the top of the notice when it was most recently updated.

How To Contact Us

If you have any questions or comments about this Online Privacy Notice, or if you would like us to update information we have about you or your preferences, please contact us at: mssohelp@meddra.org